

**SANADOR***Sănătatea ca stil de viață!***CALL CENTER 021 9699**| www.sanador.ro| E-mail: frontdesk@sanador.ro

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INFORMATION AND DOCUMENTS REQUIRED FOR ADMISSION TO SANADOR HOSPITALS

SCHEDULED ADMISSION OF PATIENTS FOR DAY-HOSPITALIZATION OR CONTINUOUS HOSPITALIZATION:

■ **At the SANADOR CLINICAL HOSPITAL, admission is handled by Admission Office according to the following schedule:**

MONDAY – FRIDAY from 6 AM to 8 PM

SATURDAY AND SUNDAY from 7 AM to 5 PM

PUBLIC HOLIDAYS from 8 AM to 2 PM

The patient reports to the hospital reception for admission at the time previously communicated by the Admission officer staff.

■ **At the SANADOR ONCOLOGY CENTER, patient admission is handled by Reception according to the following schedule:**

MONDAY – FRIDAY from 6 AM to 9 PM

SATURDAY from 8 AM to 2 PM

PUBLIC HOLIDAYS from 8 AM to 2 PM

■ **At the SANADOR FLOREASCA DAY HOSPITAL, patient admission is handled by Reception according to the following schedule:**

MONDAY – FRIDAY from 8 AM to 9 PM

SATURDAY from 8 AM to 2 PM

UNSCHEDULED/EMERGENCY PATIENT ADMISSION:

Admission is carried out through the reception of the Emergency Admissions Department, accessible 24 hours a day.

ADMISSION OF MINOR PATIENTS:

Admission of minors (accompanied by legal guardian) is carried out through the reception of the Pediatrics Emergency Department, from Monday to Sunday, 24 hours a day.

In the case of patients with special needs, Pediatrics Emergency Department staff informs the ward staff of their arrival. Afterward, transport to the inpatient ward is carried out by Pediatrics Emergency Department or ward personnel, according to the identified needs.

For visually impaired individuals, appropriate wayfinding tools (such as floor markings and carpets with tactile orientation systems) are provided to facilitate easy navigation within the Reception/Admission Office area.

DOCUMENTS REQUIRED FOR PATIENT ADMISSION (SCHEDULED OR UNSCHEDULED):

- Identity card / birth certificate for minors / passport / European Health Insurance Card, plus power of attorney.
- Referral form / standard HIIH referral form from the family doctor or a HIIH-contracted specialist (for scheduled patients).
- National health insurance card or insurance certificate (valid for three months from the date of issue for those who decline the national card for religious or conscientious reasons, or the substitute certificate for those awaiting a duplicate card or who have not yet been issued one).
- Certificate of employment (indicating the number of sick-leave days granted in the last calendar year).
- Pension statement.
- Medical file with the results of analyses performed for admission, as recommended by the attending physician and/or family doctor, conducted at SANADOR laboratories or RENAR-accredited healthcare units.
- For pregnant patients, the maternity contract signed in advance (if not already signed, it must be signed at the time of admission).